

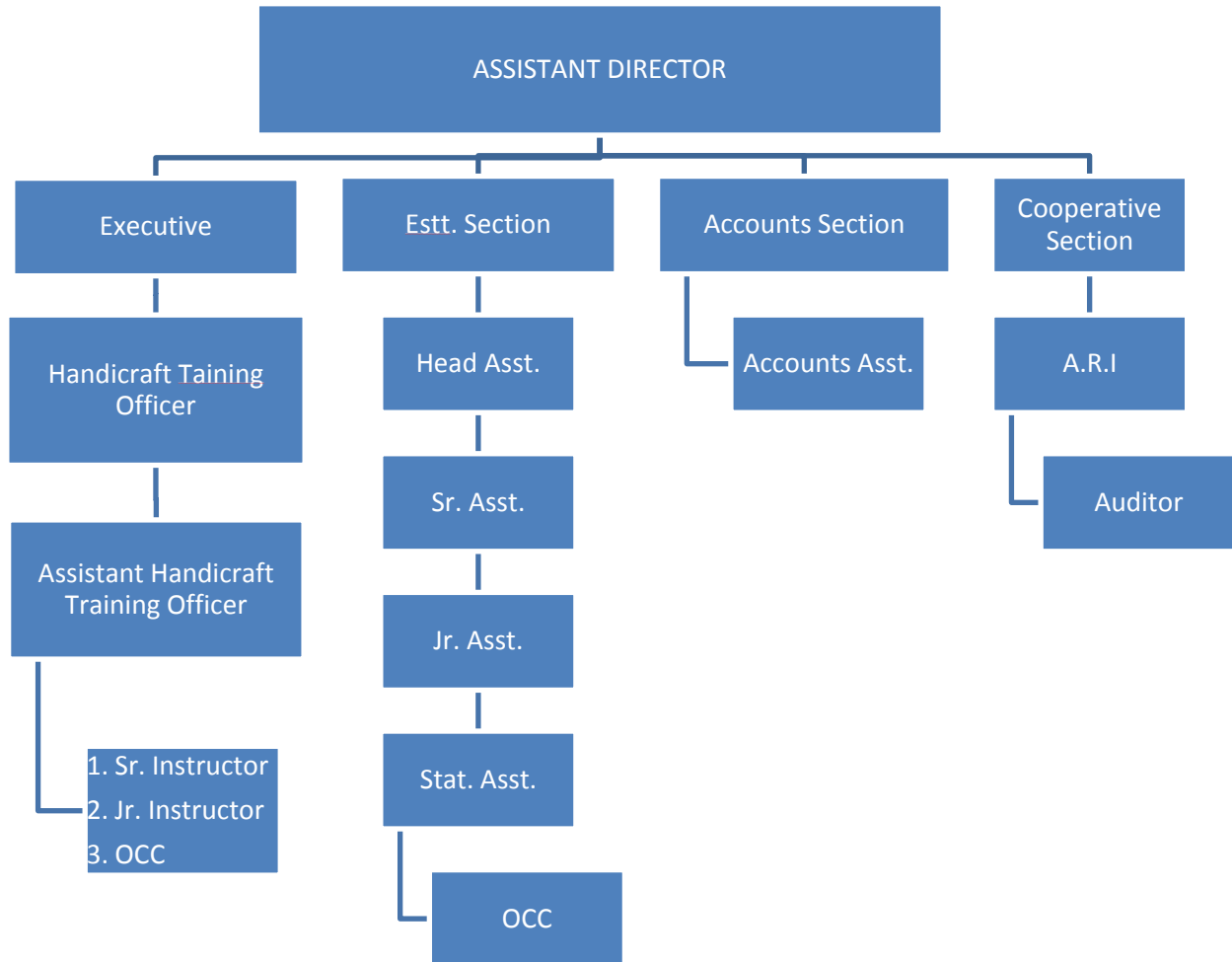
# Department of Handicrafts, Reasi

**1) APIO : Assistant Director Handicrafts, Reasi**

**2) PIO Jammu Division: Development Officer, Jammu**

**3) Ist. Appellate Authority: Joint Director Handicrafts, Jammu**

# Structural Hierarchy



**Details of Total number of Posts (Plan and Non-Plan) in the Department of Handicrafts, Reasi**

<b>S.No.</b>	<b>Nature of the Post</b>	<b>Total Sanctioned Strength</b>	<b>Filled/In-Position</b>	<b>Vacant</b>
1.	Plan	11	04	07
2.	Non-Plan	25	17	08
<b>Total</b>		<b>36</b>	<b>21</b>	<b>15</b>

## Details of Plan Posts

S.No.	Designation	Sanctioned Strength	Filled	Vacant	Remarks
1.	Assistant Director	01	01	Nil	
2.	Handicrafts Training Officer (HTO)	01	01	Nil	
3.	Asst. Registrar Industrial Cooperatives	01	Nil	<b>01</b>	
4.	Statistical Asst.	01	Nil	<b>01</b>	
5.	Head Asst.	01	Nil	<b>01</b>	
6.	Accounts Asst.	01	Nil	<b>01</b>	
7.	Sr. Asst./Store Keeper	01	Nil	<b>01</b>	
8.	Auditor	01	Nil	<b>01</b>	
9.	Jr. Asst./Computer Operator	01	Nil	<b>01</b>	
10.	Orderly cum Chowkidar (OCC)	02	02	Nil	

## Details of Non-Plan Posts

S.No.	Designation	Sanctioned Strength	Filled /In-Position	Vacant	Remarks
1.	Handicrafts Training Officer	01	01	Nil	
2.	Assistant Handicrafts Training Officer	06	04	02	<b>01 AHTO detailed for duty to Director Office.</b>
3.	Sr. Instructor	06	01	05	
4.	Jr. Instructor	06	06	Nil	
5.	OCC	06	05	01	

# FUNCTIONS OF THE DEPARTMENT

➤ **TRAINING PROGRAMME**: The prime activity of the Department is to impart training in various Crafts to all enrolled Candidates/Trainees in the Handicrafts Training Centres. At present, there are Six (06) Training Centres functioning in District Reasi, imparting training in three (03) different Crafts i.e Staple, Phoolkari & Crewal. There are two types of Training Courses i.e **Elementary & Advance**. The department is providing Stipend@ Rs.500/- per month to each trainee in the Elementary Course & Rs. 700/- per month to each trainee in the Advance Course.

➤ **REGISTRATION OF ARTISANS** : The Trainees trained in the training centres can seek Registration with the department for pursuing Self-employment and to avail benefits of various Schemes of the department. Besides this, the non-trainees(Persons got training at their own in Crafts recognized by the department for various schemes) on the basis of Practical test conducted by the department can also seek registration and avail benefits of various Schemes of the department.

➤ **Awareness Camps/Exhibitions:**

The department participates in various Melas & Exhibitions organised at District as well as Directorate levels. The department exhibits & sell various trainees products & also give wide publicity to various schemes through these Exhibitions/Melas. The Registered Artisans can utilise departmental stall for selling their products. The department also organises Awareness Camps for Public in general & Artisans in particular & to work out suitable locations for opening of new Training Centres.

➤ **ARTISAN CREDIT CARD (ACC) SCHEME:** The Scheme aims at providing adequate and timely assistance from the banking institutions to the artisans to meet their credit requirements. The maximum amount to be sanctioned under the scheme is Rs. 2.00 Lacs. However the Interest Subsidy @ 10% is given by the department up to Rs. 1.00 Lac only.

➤ **MICRO CREDIT PLAN (MCP) SCHEME:** Under this scheme, one time loan up to maximum amount of Rs. 2.00 lacs is sponsored by the department. However Interest subsidy is given @ 10% up to Rs. 1.00 lac only.

➤ **Formation of Handicraft Industrial Cooperative Societies (HCSs):**

The trainees trained in the training centres can register themselves with Registrar (Handicrafts) IndusCos. Jammu to form HCSs. The minimum strength required for the formation of a society is 11. In order to run the society and for its economic viability, the IndusCos. Department also provides managerial subsidy for the initial 3 years @ Rs. 9600/- for the 1st year, Rs. 6336/- for the 2<sup>nd</sup> year and Rs. 3168/- for the 3<sup>rd</sup> year. After that the society has to be self reliant and can alternatively raise resources for its expansion & growth.

**DETAILS OF HANDICRAFT TRAINING CENTRES FUNCTIONING IN DISTRICT REASI**  
**(2014-15)**

<b>S. No</b>	<b>Name of Centre</b>	<b>Block</b>	<b>Craft</b>	<b>Sanctioned Srength</b>	<b>Date of Start</b>	<b>Date of Close</b>	<b>Nature of Centre</b>
1	PTC Kandayar	Panthal	Phoolkari	25	02/06/2014	31/05/2015	Elementary
2	SETC Agarjitto	Katra	Stapple	25	01/04/2014	31/03/2015	Elementary
3	SETC Goswan	Reasi	Stapple	25	01/04/2014	31/03/2016	Advance
4	PTC Mari	Reasi	Phoolkari	25	01/04/2014	31/03/2015	Elementary
5	SETC Dadua	Pouni	Stapple	25	01/04/2014	31/03/2015	Elementary
6	SETC Gabbar	Arnas	Crewal	25	01/04/2013	31/03/2015	Advance





