

**Government of Jammu and Kashmir
Office of the District Dev. Commissioner, Reasi.**

Minutes of Meeting held on 12-11-2013 to discuss preparation for Employment Fair.

A meeting to discuss/finalize the allotment of stalls in the Employment Fair going to be organized in the last week of Nov. 2013, was held under the Chairmanship of District Development Commissioner Reasi in the Conference Hall on 12-11-2013 at 11:00 AM. List of participants is enclosed as **Annexure "A"**.

On the onset of the meeting, District Dev. Commissioner Reasi welcomed the participants and elaborated the need/importance for organizing such an Employment Fair at Reasi as there is little awareness among the unemployed youths about the various employment opportunities being created by the different Departments in the Govt. as well as private Sector. Thereafter, the Department wise allotment of stalls was taken up :

S.No.	Deptt./Sector	Issue dicussed/Decision taken	Action Taken by
1.	Banks	Lead District Manager SBI Reasi requested that 03 stalls be allotted to the Banks one for RBI, 2 nd for SBI & RSETI and 3 rd for J&K Bank.RBI will exhibit currency notes and coins in their stalls.Whereas SBI will exhibit different employment opportunities being created by the SBI and recruitment rules etc. RSETI will exhibit different Training Programs organized during last 01 year, proposed training Programmes to be conducted including off site training courses in the pipeline and success stories of the entrepreneurs who have established their units after getting training.	Director RSETI Lead District Manager SBI Reasi
2.	Agriculture	Chief Agriculture Officer Reasi was asked to exhibit the results of the High Yielding Variety of seeds ,vegetables, KCCs issued to the farmers and success stories of entrepreneurs who have established mushroom and Apiculture units in the district with the help of Agriculture department. Projects proposed under MGNREGA convergence shall also be displayed.	Chief Agriculture Officer Reasi
3.	Animal Husbandry	Chief Animal Husbandry Officer Reasi was asked to exhibit the details/requirements to establish poultry/dairy units. He shall also present a resume of employment generation activities.	Chief Animal Husbandry Officer Reasi
4.	Health	Chief Medical Officer Reasi was asked to display the details of recruitments made during the last year under NRHM and other schemes in the district. Details of Centrally Sponsored Schemes and State Schemes may also be exhibited in the stall. Success stories shall also be highlighted.	Chief Medical Officer Reasi
5.	Horticulture	Chief Horticulture Officer Reasi was asked to display the food processing items like pickle, jam, squash etc. of locally available fruits and self employment scope in them.	Chief Horticulture Officer Reasi
6.	National Hydroelectric Power Corporation	The representative of NHPC was asked to display the list of 30 candidates sent outside the State for training in different trades and the various employment opportunities available in the organization along with the skill/qualification required for these.	General Manager NHPC
7.	Shri Mata Vaishno Devi University.	The placement Officer SMVDU was asked to display the various courses being run by the University, eligibility and procedure to get enrolled in them and the placement data for the last one year. He was also asked to bring the candidates of the university in the employment fair for interaction with different placement agencies visiting the fair for on spot placement, for which schedule will be conveyed. An interaction with 08 IAS/IPS/IFS officers is also scheduled for November 28 where students of SMVDU can attend sessions. Number shall be communicated by SMVDU.	Registrar SMVDU

8.	Floriculture	District Floriculture Officer Reasi was asked to display the scope of floriculture in the District indicating the varieties of flowers which are more profitable than others for commercial purpose in the district. Special focus shall be on employment.	District Floriculture Officer Udh/Reasi
9.	ITI	Superintendent ITI was asked to display the different trades being run by the institute indicating trade wise no. of seats, eligibility criterion and candidates admitted in each trade presently.	Superintendent ITI
10.	Polytechnic	Principal Polytechnic was asked to display details about the different courses being run by the college, qualification for these courses and the courses to be added in the next year along with scope/opportunity of these courses in the State/District.	Principal Polytechnic
11.	Industries	General Manager District Industries Centre Reasi was asked to display the PMEGP Scheme, details of the cases cleared by Task Force Committee for availing loan to the extent of Rs. 1.25 Cr. He shall present details of cases cleared so far. Cheques shall be distributed by the Chief Guest.	GM DIC
12.	Employment	Assistant Director Employment Reasi was asked to display details of the various employment schemes including JKSES and the success stories. Details of employment/recruitments under process in various departments in district shall be displayed. Information about VSA etc. shall also be displayed.	Assistant Director Employment Reasi
13.	JKEDI	It was decided that Jammu and Kashmir Entrepreneurship Development Institute will sensitize the visitors in the fair about the various credit schemes of the department so that people can get benefitted by them in general and the economy of the district in particular.	Incharge JKEDI.
14.	Sericulture	Deputy Director Sericulture was asked to display the various governmental schemes of the department meant for the welfare of the general public..	Deputy Director Sericulture
15.	Food Crafts Institute	Appreciating the efforts of the Food Crafts Institute in the skill development of the local youth and their consequent absorption for employment in different sectors, Incharge Food Crafts Institute was asked to display the details of various courses being run by the institute and their scope of employment for the unemployed youths.	Incharge Food Crafts Institute
16.	Sheep Husbandry	District Sheep Husbandry Officer Reasi was asked to exhibit the various schemes of the department for the welfare of the unemployed youths. Latest developments in breeding technology and local initiatives of department shall also be displayed.	District Sheep Husbandry Officer Reasi
17.	JKSSRB, JKPSC & JKBOPEE	District Dev. Commissioner asked to collect all the notifications issued during the last one year by the JKSSRB, JKPSC & JKBOPEE for awareness of public in the fair.	AD(P) ADD office AD(P) CPO office
18.	NMDC & Mining	District Mining officer was asked to keep the details of the vehicles and labourers employed in extraction in the mining sector in the district in the stall alongwith NMDC. NMDC will display details of expected employment generation and opportunities. Proposed CSR initiatives will also be taken. EO MC Katra shall coordinate with Hotel & Restaurant Association Katra for stall. Assistant Commissioner Development Reasi will display details of proposed development along the banks of river Chenab for River Rafting.	District Mining officer
19.	Adventure sports.	Appreciating the efforts of private agency engaged in adventure sports in Reasi, District Development Commissioner Reasi asked the representative of the Agency to exhibit the scope and avenues of employment in adventure sports in the district in the fair to create awareness among the visitors of the	ACD Reasi. Rep. of Adventure sports

		<p>fair.</p> <p>Assistant Commissioner Development Reasi will display details of proposed development along the banks of river Chenab for River Rafting.</p>	
20.	Urban bodies. Local	<p>Executive officer Municipal Committee Katra was asked to exhibit the requirements and skills needed to get absorbed in the Hotel Industry and other fields in Katra town which is emerging as a major employment generator in the State. EO MC Katra shall coordinate with Hotel & Restaurant Association Katra for stall.</p> <p>EO Katra/Reasi were also asked to spread the message of conduct of Employment Fair on 28-29 Nov 2013 in Reasi among the general public through drum beating in both the towns.</p>	<p>EO MC Reasi/Katra.</p> <p>Hotel & Restaurant Association Katra.</p>
21.	CAPD ARTO	<p>There will be a joint stall of CAPD & Transport exhibiting the various employment opportunities being created by CAPD and Transport departments and the skills/qualifications needed for them. ARTO was also asked to arrange hassle free transport service from the far flung areas to Employment fair venue.</p>	<p>AD CAPD</p> <p>ARTO</p>
22.	SC/ST/OBC Corporation	<p>District officer SC/ST/OBC Corporation was asked to exhibit various schemes of the department for the welfare of SC/ST/OBC unemployed youths. Cheques will be distributed and likely to be handed over by the Chief Guest.</p>	<p>District officer SC/ST/OBC Corporation</p>
23.	Pollution Control Board	<p>District officer Pollution Control Board was asked to share stall with Tourism department exhibiting the procedure for clearance and mandatory requirement for obtaining pollution clearance certificate for the hotels, guest houses, stone crushers, flour millsetc.</p>	<p>District officer PCB</p>
24.	Central Reserve Police Force	<p>Representative of CRPF was asked to sensitize the visitors regarding the recruitment rules, various posts in CRPF, qualifications required for them, the benefits and emoluments one gets after getting recruited and recruitment drives, if any, in the near future.</p>	<p>CRPF</p>
25.	Handloom	<p>District Officer Handloom, apart from exhibiting the various products of the departments in the fair, will also make people aware of the various employment opportunities and benefits offered by the government to the people through the department.</p>	<p>AD Handloom</p>
26.	Krishi Kendra Vigyan	<p>Incharge Krishi Vigyan Kendra Reasi will exhibit the new High Yielding Varieties of seeds introduced by their department and their comparison with the local varieties through presentations/lectures. Best practices and innovations will also be displayed.</p>	<p>Incharge KVK</p>
27.	DYSSO	<p>District Youth Services and Sports was asked to exhibit in the fair the details of meritorious sports persons of the area in various sports and also to sensitize the youth about the importance of sports alongwith the various employment opportunities being created by sports.</p>	<p>DYSSO</p>
28.	Handicrafts.	<p>District Officer Handicrafts will make people aware of the various employment opportunities and benefits offered by the government to the people through the department. He shall also exhibit the products of the department.</p>	<p>AD Handicraft</p>
29.	Degree College Reasi.	<p>Representative of Degree College Reasi was asked to call their ex-pass out students to get them registered as alumni of the college and also to get interacted with various placement agencies visiting the employment fair to offer on spot employment to the youth.</p>	<p>Principal GDC Reasi</p>

30.	IWMP	PO IWMP was asked to sensitize people about the various schemes of the department meant for the welfare of general public which can help them in long run in enhancing their livelihood and improving their way of living.	PO IWMP
31.	Cooperative	It was decided that one stall will be organized by the cooperative department depicting the various employment opportunities and benefits offered by the department for the welfare of unemployed.	Dy. Registrar Cooperative. AD Planning, CPO section will coordinate.
32.	Fisheries	AD Fisheries was asked to exhibit various welfare schemes for the people employed in fishing and also its scope as employment provider .	AD Fisheries.
33.	Assistant Controller Food	Assistant Controller food was asked to exhibit a stall to display their departmental activities in providing employment to the youth.	Asstt.Controller Food.
34.	Konkan Railway Corporation Ltd.(KRCL)	It was decided that KRCL will exhibit a stall to make the people aware of various employment opportunities created by their company including job positions of KRCL in the district, requirement of their company to hire private vehicles and skilled and non-skilled labourers required to be employed presently as well as in the near future.	Chief Engineer KRCL.
35.	AMUL	Representative of AMUL was asked to organize a stall in the fair to exhibit employment opportunities being created in the area for the local populace due to establishment of AMUL Centre.	AMUL authorities.
36.	Forest	Forest department will display a stall. Employment in Forest Services and department shall be displayed for general public and aspirants. DFO (Territorial) Reasi shall coordinate with DFO Mahore, DFO(Social Forestry) and DFO (Forest Protection Force) to design a comprehensive forest stall. Employment opportunities under central and state schemes will also be displayed.	DFO Reasi DFO Mahore, DFO(Social Forestry) DFO (FPF)
37.	Women Dev. Corp.	Chairperson State Women Dev. Corp. Dr. Naheed Soz has kindly consented for displaying two stalls of Women Dev. Corp. Assistant Director Employment to coordinate with WDC and facilitate arrangements (Ph. 0191-2430321/9419013019)	State Women Dev. Corp. AD Employment.
38.	Medical aid/ first aid	A medical aid shall be established by CMO and District Red Cross Society for medical aid to visitors. Army will also provide basic medicines to District Red Cross Society.	CMO ACR Colonel Army.
39.	ADMO/ISM	ADMO Udhampur will establish a stall indicating various courses under AYUSH, various positions/posts and qualification required. He will also display achievements of department.	ADMO Udhampur
40.	D.U.D.A.	Self-employment training courses and opportunities, activities of DUDA, photographs and achievements, proposal for establishment of a Craft Centre at Katra shall be exhibited in the fair by PO DUDA.	PO DUDA
41.	National Informatics Centre	DIO-NIC will display details about various diplomas, degrees and courses related to computers; job opportunities in NIC and other agencies and computer related qualification for various posts.	DIO NIC
42.	Libraries	Libraries department will display books in English, Hindi and Urdu related to various departments.	District Librarian
43.	Border Security Force	IG BSF will be requested for a stall depicting employment opportunities in the force. Assistant Commissioner Revenue will coordinate.	ACR Reasi.
44.	Private players in beverages.	Assistant Controller Food will coordinate with businessmen and display a stall indicating requirements for opening small entrepreneurship, department will display various regulations for such activities.	Assistant Controller Food

45.	DIET	Principal DIET shall exhibit Various training courses and skill upgradation courses which enhances employability alongwith achievements of DIET.	Principal DIET
46.	Army	Army shall display Employment opportunities, recruitment rallies, awareness programmes, operation Sadhbhavna, achievements and other activities related to employment in the Army.	Colonel HR
47.	Social Welfare	The department shall exhibit various shemes in operation for the welfare of different sections of society viz pensions, scholarships, nutrition etc.	District Social Welfare officer/CDPOs
48.	UDAAN	The department shall exhibit self-employment opportunities, education qualification required, placements and scholarship schemes.	Mission Director UDAAN (AD Employment to coordinate)
49.	NRLM	The department shall exhibit various programmes and schemes of the department meant for the welfare of general public in general and unemployed youth in particular.	Mission Director NRLM (PO DRDA to coordinate)
50.	DRDA	The department shall exhibit self-employment opportunities and schemes to sensitize the visitors.	PO DRDA
51.	Rural Development department	The department shall exhibit self-employment opportunities and schemes meant for the welfare of the rural unemployed youths.	ACD/ DPO
52.	CISF	CRPF shall sensitize the visitors regarding the recruitment rules, various posts in CISF, qualifications required for them, the benefits and emoluments one gets after getting recruited and recruitment drives, if any, in the near future.	Commandant CISF
53.	PIB	PIB shall give awareness to the public in the employment fair about various schemes under Bharat Nirman.	DIO to coordinate.
54.	SSKSB	SSKSB shall apprise the youth in the fair regarding various employment opportunities in Shri Shiv Khori Shrine Board.	Add. Dy. Comm (Vice Chairman SSKSB)
55.	SMVDSB	SMVDSB shall apprise regarding various employment opportunities for youth, self employment schemes and initiatives of SMVDSB under Social Responsibility.	Dy. CEO SMVDSB
56.	Police	The department shall exhibit the various employment opportunities in the police department, qualifications and other skills required and the procedure to get recruited. Police department will also deploy sufficient police personnel at the Employment fair site to provide security and to avoid any untoward incident.	SSP Reasi to depute an officer.
57.	Tourism	The department shall organize a stall exhibiting the immense scope of tourism in the district and the skills and qualifications required for the youth to find a better employment opportunity in the tourism sector.	AD Tourism

58.	General Instructions	A review meeting will be held on 21-22 nd of Nov. 2013 to assure that the preparation for the Fair is going in right direction. The type design of stall to be exhibited should be completed by every participating department/agency	All concerned
		AD Employment shall convey the layout and dimensions of tent/stall to all participants telephonically as well as on spot for a uniform display.	AD Employment
		Display Board to be provided by the department shall be fixed outside all tents.	
		Executive Engineer EM&RE and Executive officer Municipal Committee shall make necessary arrangements for supply of electricity to stalls and venue of cultural programmes.	Executive Engineer EM&RE EO MC Reasi

G.L.Sharma
Chief Planning officer
Reasi.

Copy for information and necessary action :

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| <ol style="list-style-type: none"> 1. SSP Reasi 2. State Women Dev. Corp. 3. ADDC office 4. ACR Reasi. 5. ACD Reasi. 6. AD CAPD 7. AD Employment. 8. AD Fisheries. 9. AD Handicraft 10. AD Handloom 11. AD Tourism 12. Add. Dy. Comm (Vice Chairman SSKSB) 13. ADMO Udhampur 14. AMUL authorities. 15. ARTO 16. Assist. Controller Food. 17. Assistant Director Employment Reasi 18. Chief Agriculture Officer Reasi 19. Chief Animal Husbandry Officer Reasi 20. Chief Engineer KRCL. 21. Chief Horticulture Officer Reasi 22. Chief Medical Officer Reasi 23. Colonel Army. 24. Colonel HR 25. Commandant CISF 26. Commandant CRPF 27. Deputy Director Sericulture 28. DFO (FPF) 29. DFO Reasi DFO Mahore, 30. DFO(Social Forestry) 31. DIO NIC 32. Director RSETI 33. District Floriculture Officer Udh/Reasi 34. District Librarian 35. District Mining officer 36. District officer PCB 37. District officer SC/ST/OBC Corporation 38. District Sheep Husbandry Officer Reasi | <ol style="list-style-type: none"> 39. District Social Welfare officer/CDPOs 40. DPO 41. Dy. CEO SMVDSB 42. Dy. Registrar Cooperative. 43. DYSSO 44. EO MC Reasi/Katra. 45. Executive Engineer EM&RE 46. General Manager NHPC 47. GM DIC 48. Hotel & Restaurant Association Katra 49. Incharge Food Crafts Institute 50. Incharge JKEDI. 51. Incharge KVK 52. Lead District Manager SBI Reasi 53. Mission Director NRLM (PO DRDA to coordinate) 54. Mission Director UDAAN (AD Employment to coordinate) 55. PO DRDA 56. PO DUDA 57. PO IWMP 58. Principal DIET 59. Principal GDC Reasi 60. Principal Polytechnic 61. Registrar SMVDU 62. Rep. of Adventure sports 63. Superintendent ITI |
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