



## Office of the Deputy Commissioner Reasi

### Order

The Divisional Commissioner Jammu in the video conference held on 28-08-2015 with the Deputy Commissioners and Heads of various Departments of Jammu Division inter-alia directed that Fard issued by the Patwari must bear number, date and name of the concerned Patwari. It is therefore ordered that no Fard shall henceforth be issued without number, date and name of the concerned Patwari. Further in order to maintain record of the Fards issued in the District w.e.f. 01-04-2015 scanning shall be done in this office. All the Tehsildars are directed to ensure that Fard issued w.e.f. 01-04-2015 to 31-08-2015 are submitted in this office by or before 10<sup>th</sup> of September-2015 for scanning and in future, the concerned Patwari shall report to this office for scanning of all the Fards issued in a month by 5<sup>th</sup> of following month. The Fards not scanned within the stipulated time shall be deemed as invalid.

No:- PS/DC/Reasi/02/1580-95

Date:- 02-09-2015.

  
Sushma Chauhan, IAS  
Deputy Commissioner  
Reasi

Copy to the:-

1. Divisional Commissioner Jammu, for favour of information.
2. Addl. Deputy Commissioner, Reasi, for information.
3. Assistant Commissioner (Rev) Reasi, for information.
4. Sub Divisional Magistrate, Katra/Mahore/Dharmari, for information.
5. Tehsildar, Reasi/Katra/Pouni/Bhomag/Thakrakote/Arnas/Thuroo/Chassana/ Mahore, for strict implementation of the order.
6. District Informatics Officer, Reasi, with the direction to upload the order on the official website of the District.