

Office of the Child Development Project Officer Arnas

Cdpoa/ICDS/PSE/2015/101, Dated 28-2-2015

Subject: Notice Inviting Quotation for Purchase of PSE Kit

Sealed quotations affixed with revenue stamps worth Rs.5 (Rs Five only) are invited from Government/ Semi Government Departments /manufacturers/ authorized/registered dealers and distributors for supply of Pre-School kits for Anganwadi centers of ICDS Project Arnas for the year 2014-15. The interested dealers/suppliers may submit their quotations as per the specified terms and conditions in an envelope duly marked "**Quotation for supply of PSE Kit**" The terms and conditions are available in ICDS Project office Arnas and also same can be downloaded from District website-www.reasi.gov.in. The quotationer can apply in plain paper alongwith all the requisite documents by registration/speed post with Rs. 5000 (Five Thousand only) as EMD refundable in the shape of Bank draft payable at Arnas in favour of CDPO Arnas on or before 09-03-2015. The department reserves the rights to cancel any or all quotations without assigning any reason thereof.

TERMS & CONDITIONS

1. Quotations must be submitted in the office of CDPO Arnas by or before the **09-03-2015**.
2. Bidders shall furnish, as part of its bid, an EMD for an amount of Rs.5000/- (Rupees five thousands only) in the form of Bank Draft/FDR/ CDR in an acceptable form in favour of **ICDS Project Arnas**.
3. Each bidder should submit sealed quotations (in two separate part i.e. **Technical (Part – I)** and **Financial (Part – II)** in separate sealed envelopes.
4. **Technical Bid** – The following documents will form the Technical Bid (Part –I) of the bid (Photo copy duly self attested to be compulsorily enclosed)
 - a). Establishment/ Registration Certificate
 - b). Current Return of Income Tax.
 - c). Commercial Tax Clearance Certificate
 - d). Certification of authorization of distribution.
 - e). Bid Security in the form of EMD (in original) as stipulated in the bid document.
 - f). copy of form VAT 03.
 - g). Affidavit for supply of PSE Kit. Alongwith the above cover (First) a sealed sample kit may also be submitted. Sealed sample kit and Technical bid must be dropped in the sealed tender box kept in the Office of CDPO Arnas Near Baba Morh, District Reasi
5. Financial Bid-The Financial part (Part – II) of the bid shall consists of item wise rate/price.
6. Bid opening and evaluation of Bids :-
 - 6.1 The 'Technical Bids' will be opened on the AFORESAID DATE in the office of CDPO Arnas or in the Office of District Social Welfare Officer Reasi by Scrutiny/ Purchase Committee constituted for this purpose in the presence of bidders.
 - 6.2 The 'Financial Bids' of only those responsive bidders who qualify in the Technical Bid shall be opened.
 - 6.3 The Department reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract.
7. Tenders not conforming to these requirements will be rejected and no correspondence thereof shall be entertained whatsoever.
8. All costs for Inland transportation, insurance and other incidentals for delivery of goods to the final destination, i.e., ICDS Project Headquarter Arnas District Reasi as intimated by the Department shall be borne by the bidder. Thus, the above costs shall be included in the Bid price by the bidder. No extra cost/charge will be paid by the Department in this regard.

9. Quotationer submitting a quotation would be presumed to have considered and accepted all the terms and conditions. No inquiry verbal or written shall be entertained in respect of acceptance/rejection of the tender.

10. Bidder shall ensure that items supplied are not hazardous or injurious to health of children in any way.

11. Quality control of items supplied shall be maintained by the bidder.

12. The contractor shall have to produce documentary proof i.e. PAN Card/ Income Tax Certificate in support of identity.

13. Quotation must be unconditional.

14. The successful bidder shall also be responsible for ensuring delivery of the pre-school kit within 07 days from the date of order/approval at ICDS Project Headquarter Arnas. Charges on packing, forwarding, delivery and other possible expenses shall be borne by the successful bidder.

15. The EMD is required to protect the purchaser against the risk of default by the Bidder may be forfeited in the event of such happening. Penalty @ 1% will be levied for any supply not in accordance with specifications, broken-items, less-supply or any other cause amounting to defected supply.

Note : Price-Bid must be submitted by Courier/post/by hand . Price bid shall be opened to only those Bidders/ Contractors/Vendors who are found eligible after evaluation of Technical Bid. Bidders must submit self attested copies of all the Technical Bid documents along with EMD (in original) in sealed cover and drop it in the sealed tender box kept in the Office of CDPO Arnas by or before 09-03-2015.

(Signature/s of Tenderer/s)

Name : _____

Designation : _____

Address : _____

Phone No. : _____

ANNEXURE-A

Tender form for supply of pre-school education kit financial bid

1. Names & address of firm /Agency and contact number

2. _____

S.no	Name of Items(specified at Annexure-B)	Quantity	Rate Quoted for single item(Rs.)

Note :Price/ Rate quoted must include all the taxes which are applicable as per Government rules. Quotation must be unconditional. Rates are valid for 6 Months . (Specification of Items can be seen at ANNEXURE-B)

3. Declaration by the contractor – This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself /ourselves to abide by them.

(Signature/s of Tenderer/s)

Name : _____

Designation : _____

Address : _____

Phone No. : _____

ANNEXURE – B**SPECIFICATIONS OF PRE-SCHOOL EDUCATIONAL KIT**

S.no	Pre – School Kit Items	Specifications May be
1	Picture Book	Printed on hard /soft papers, multicolor offset print should contain pictures of animals, fruits, Vegetable, Alphabets and parts of body etc. Size of book must be at least 28 X 21 cms.
2	Building Block Set	An assortment of 10 interlocking pieces. It helps in enhancing children imagination and creativity. Made of virgin, durable, non toxic plastic by injection molding process.
3	Stack ring / Shape Towers	Stake Ring set shall be made up from virgin polymer. There shall be 5 Rings of five bright colours of different sizes.
4.	Ball and Bat	Soft cosco ball which must be light weight easily playable by the children of 3-6 years and plastic Bat
5	Dhapli / Small Drum	The Dhapli should be made of GI sheet with polyester membrane. The size of Dhapli / small drum should be 15 cms in diameters and 3.5 cms in height.
6	ABC Blocks Alphabet (Toy)	6 sides printed plastic blocks, with pictures, letters and numbers, easily readable font.
7	Four in Writing for Alphabet development	Hard papers with Size at least 12” X 09 inches.The book should be designed for stimulating the early learning book for the young children.
8	Drawing colouring book	Soft papers with Size at least 11” X 08.5 inches.The book should be designed to provide children with experiences to develop early learning skills.
09	Colour wax (crayon)	Softer and brighter Set of 12 shades with glitterstix , size Dia 11mm X 90mm l
10.	Cram board Small Size	Precise Sports model size 21 X21 inches
11	Pictorial charts	Printed on glossy ventricular 3Dsheet/PVC sheet with superior paper multi-color offset print should contain pictures of animals, fruits, Vegetable, Alphabets and parts of body etc. Size of chart must be at least 17X23inches.
12.	Pingpong Toy with two small balls	Pingpong toy for children (3-6years age) non toxic plastic of 8inches height

Important Note:

(a) Detailed specification of all the items mentioned in above should be produced/ furnished / coloured etc. / Supplied in a manner consistent with their use by children of 3 – 6 years age group. It should be safe in all means for the usage of children.

(b) Only Non – toxic material & colours should be used.

(c) The department reserves all rights (selection of items out of specified items/rejection/deletion or accretion of tenders

(d) **Packing**:-The above items S.no. 1-12 must be packed in a Kit.

Sd/
Child Development Project Officer
Arnas