



GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE DEPUTY COMMISSIONER
(CHAIRMAN KATRA DEVELOPMENT AUTHORITY), REASI
Mini Secretariat District Administrative Complex, Reasi-182311 (J&K)

Subject:- Filling up of vacant posts in Katra Development Authority (KDA) District Reasi

ADVERTISEMENT NOTICE NO:- 01 of 2017

DATED:- 22-07-2017.

Applications in the prescribed format (Annexure-A) are invited from the permanent residents of District Reasi, fulfilling the eligibility criteria, for filling up of following vacant posts in Katra Development Authority (District Reasi).

Item No.	Name of the Post	Pay Scale	No. of Posts	Qualification/ Eligibility Criteria
1	2	3	4	5
1	Enforcement Officer	9300-34800+4200(GP)	02	Three years Diploma in Civil Engineering/ Architecture from any recognized institution.
2	Assistant Town Planner	9300-34800+4200(GP)	01	Three year diploma in Civil Engineering/Architecture from any recognized institutions.
3	Junior Assistant	5200-20200+1900(GP)	01	a. Graduation from any recognized university with the knowledge of type writing having not less than 35 words speed per minute. b. Six months certificate course in computer application from any recognized institution.
4	Gang Man	4440-7440+1300(GP)	04	Minimum Matric and maximum 10+2

The applicant must fulfill the following eligibility conditions:-

- The age as on 01-01-2017 should not exceed the limit as mentioned below.
 - Not below 18 years; and
 - Not above:-
 - 40 years in case of Open Merit.
 - 43 years in case of SC/ST/RBA/ALC/OSC candidates.
- Qualification:- As shown in Col. (5) of the above table.**
- The application duly filled up by the candidate in his/her own hand with recent passport size photograph pasted at specified place shown in the annexed format of the application form and self attested photocopies of the following testimonials:-
 - Date of birth Certificate/Matriculation Diploma showing the date of birth.
 - Qualification Certificates

...contd

Handwritten notes and signature:
...contd
...
...

- c. Permanent Resident Certificate (Under process certificate shall not be entertained)
- d. Character Certificate issued by a Gazetted Officer/Competent Authority.
- e. Category certificate, if any


4. Selection criterion for the posts advertised shall be as follows:

- i. For the posts of **Enforcement Officer**, final selection shall be made by assigning 80 % weight-age to Academic merit of 3 year Diploma course and 20 % weight-age to Viva-voce /interview. No additional points shall be given for higher qualification.
- ii. For the post of **Assistant Town Planner**, final selection shall be made by assigning 80 % weight-age to Academic merit and 20 % weight-age to Viva-voce/interview. No additional points shall be given for higher qualification.
- iii. For the post of **Junior Assistant**, the typing test shall be of qualifying nature only bearing with 90% accuracy. The candidates who qualify the type test will be shortlisted for second stage on academic merit of Graduation and final selection shall be done by assigning 80 % weight-age to Academic merit and 20% weight-age to Viva-voce/interview. No additional points shall be given for higher qualification.
- iv. For the post of **Gangman**, 60 % weight-age shall be given to the percentage marks obtained in Matric (10th), 20 % to the 12th and 20 % weight-age to the Viva-voce/interview.
- v. Screening of candidates will be done if number of applicants exceeds five times of advertised posts. The total number of candidates finally called for the interview shall be 1:5 (Five times of Advertised Posts) on the basis of their merit in the academic qualification required for the posts of Enforcement Officer, Assistant Town Planner & Gangman and in case of Junior Assistant after passing typing test.

5. How to apply

- a. The Application Form can be obtained on payment of Rs. 100/- from the office of **CEO KDA, Railway Road Katra** on working days between 10:00 a.m. to 4:00 p.m. The application form duly filled and complete in all respects should be deposited in the office of CEO, Katra Development Authority during the working hours by or before 21-08-2017 and application form received after the stipulated date shall not be entertained.
- b. The application form found incomplete in any manner during the scrutiny of applications shall be rejected without assigning any reason to the applicant.
- c. For further clarifications regarding short listing, the candidates may contact the office of Chief Executive Officer, KDA Katra during official working hours or visit official website of District Reasi <http://reasi.gov.in>.

No: PS/DC/Reasi/03/1706-11.
Date: 22-07-2017.


Ravinder Kumar IAS
Deputy Commissioner
Reasi

Copy to the:-

1. Commissioner/Secretary to Govt. Housing & Urban Development Department J&K Srinagar for kind information.
2. Divisional Commissioner, Jammu for kind information.
3. Chief Executive Officer KDA Katra for information and necessary action.
4. District Information Officer, Reasi for publication of notice atleast in two daily leading newspapers.
5. Pvt. Secretary to Worthy Chief Secretary J&K for kind information of Worthy Chief Secretary.
6. District Informatics Officer, NIC Reasi for uploading on District Website.

(Annexure-A)

1. Name of the Post applied : _____
2. Advertisement Notice No./Date : _____
3. Name of Candidate : _____
4. Parentage : _____
5. Permanent Address : _____
6. Present Address : _____
7. Contact No. & E-mail Address : _____
8. Date of Birth : Day _____ Month _____ Year _____
9. Age as on 01.01.2017 : _____ Years _____ Months _____ Days
10. Category, if any : _____

Recent
passport size
photograph

11. Details of Educational qualification from Matric Onwards:-

S. No	Examination Passed	Examining body	Year Session of Passing	Subject Offered	Marks Obtained/ Max. Marks	Percentage of marks obtained

12. Details of Technical/Professional qualification

S. No	Examination Passed	Examining body	Year Session of Passing	Subject Offered	Marks Obtained/ Max. Marks	Percentage of marks obtained

13. Experience, if any, _____

Enclosures:-

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Declaration

I hereby declare that the information provided herein above is true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect during the selection process, the appointing authority may cancel my candidature or selection to the post if selected. In such an eventually, I shall have no objection even to initiating of Criminal prosecution against me.

Signature of Candidate